



NOTTINGHAMSHIRE
Fire & Rescue Service
Creating Safer Communities

Nottinghamshire and City of Nottingham
Fire and Rescue Authority

MEMBERSHIP OF THE AUTHORITY, APPOINTMENTS TO COMMITTEES AND BOARDS AND DATES OF FUTURE MEETINGS

Report of the Clerk and Monitoring Officer

Date: 9 June 2017

Purpose of Report:

To confirm membership of the Authority following the Annual Meetings of the County and City Councils, to confirm the committee structure, to request nominations to committees and boards and to confirm dates of meetings. It also seeks to appoint Chairs of committees from those appointed to serve on them. It also seeks to make appointments to the Local Firefighter Pension Board and to appoint a councillor director to Nottingham Fire Safety Limited.

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1. BACKGROUND

The Authority has continued to deliver its wider community safety agenda through the established committee structure. At the Annual General Meeting the Authority is required to resolve what committees shall be appointed and the number of voting members. In accordance with the previously established practice it is also recommended that the chairs of major committees be appointed at the Annual General Meeting in order to ensure continuity of business.

2. REPORT

2.1 The City Council has appointed the following members:-

Councillor L Ali (Lab)
Councillor E Campbell (Lab)
Councillor B Grocock (Lab)
Councillor P Ifediora (Lab)
Councillor J Morris (Lab)
Councillor M Wood (Lab)

2.2 The County Council has appointed the following members:-

Councillor N Brooks (Lab)
Councillor A Brown (Con)
Councillor J Clarke (Lab)
Councillor S Fielding (Lab)
Councillor T Harper (Con)
Councillor V Hopewell (Mansfield Ind)
Councillor J Longdon (Con)
Councillor M Payne (Lab)
Councillor F Purdue-Horan (Con)
Councillor M Quigley (Con)
Councillor P Rostance (Con)
Councillor J Zadrozny (Ashfield Ind)

2.3 Committee Structure

At the 2014 AGM it was resolved to subsume the work of the Performance Monitoring Committee into the Policy and Strategy Committee and to amend the terms of reference of the Policy and Strategy Committee to reflect the alteration. That change resulted in a reduction in the number of overall seats available but, following the 2015 City Council elections, enabled each committee to have a membership of 6 in order to meet the political balance requirements and provide a better overall fit. Following the latest County Council election the committee memberships have again been reviewed to take account of political balance requirements. As a consequence not all committees will have the same number of members. It should also be noted that, as at the County Council, the Conservative and Mansfield Independent Forum members have asked to be treated as one group.

2.4 Committee Membership

- 2.4.1 The Authority is asked to appoint members to the Committees set out in the table below in accordance with the political balance rules and, from those appointments, to appoint the chair of the Human Resources, Community Safety and Finance and Resources Committees. The Chair of the Authority will act as Chair of the Policy and Strategy and Appointments Committees. The chair of the Personnel Committee will be appointed at each meeting.
- 2.4.2 Following the changes to the Standards Regime the Authority resolved to address any issues that would have previously been dealt with in that forum through the Policy and Strategy Committee. Since that change was made there have been no Standards issues to address. It is still intended to bring a further report to the Policy and Strategy Committee at an appropriate point to further examine the future of Standards issues.
- 2.4.3 In addition to the committee appointments, the Authority is asked to appoint members to the Strategic Equalities Board on the basis of 3 Labour Group places, 2 Conservative and Mansfield Independent Group places and 1 Ashfield Independent Group place.
- 2.4.4 An appointment is also required to the Local Firefighter Pension Board to replace the previous Fire Authority member who is no longer a councillor. Because of the training she has already received it is suggested that this should be Councillor Fielding. The Authority is also asked to reappoint ACFO Parkin as the Principal Officer representative on the Board.
- 2.4.5 Finally, as Councillor Barnfather is no longer a member of the Authority, an appointment is required to replace him as a director of Nottinghamshire Fire Safety Limited. This is the Authority's separate trading company.

Committee (total places)	Labour Group places	Conservative and Mansfield Independent Group places	Ashfield Independents	
<u>Policy and Strategy Committee (6)</u> – to include the Chair of the Fire and Rescue Authority plus 5 other members	4	2		
<u>Human Resources Committee (5)</u>	3	2		
<u>Community Safety Committee (6)</u>	3	2	1	
<u>Finance and Resources Committee (5)</u>	3	2		
<u>Personnel Committee (7)</u> – to include 1 member from the HR Committee.	4	3		
<u>Appointments Committee (6)</u> - to include Chair and Vice Chair of the Authority	3	2	1	

2.5 Dates of Future Meetings

The proposed schedule for full Fire and Rescue Authority and Committee meetings is as follows:-

2.5.1

Nottinghamshire and City of Nottingham Fire and Rescue Authority (10.30 am)

22 September 2017

15 December 2017

16 February 2018

8 June 2018 AGM

Facilities will be made available for all Groups to hold pre meetings at 9.45am prior to full Authority meetings.

2.5.2

Policy and Strategy Committee (10.00 am)

21 July 2017

10 November 2017

2 February 2018

11 May 2018

2.5.3

Human Resources Committee (10.00 am)

14 July 2017

20 October 2017

26 January 2018

4 May 2018

2.5.4

Community Safety Committee (10.00 am)

30 June 2017

6 October 2017

12 January 2018

20 April 2018

2.5.5

Finance and Resources Committee (10.00 am)

7 July 2017

13 October 2017

19 January 2018

27 April 2018

2.5.6 The Personnel Committee will meet as required.

2.5.7 The Appointments Committee will meet as required.

2.5.8 The Strategic Equalities Board will meet at the rising of each full Fire Authority meeting excluding the AGM.

3. FINANCIAL IMPLICATIONS

3.1 The City Council provides the Clerk and Monitoring Officer for all meetings of the Fire and Rescue Authority, Policy and Strategy Committee and Personnel

Committee. It also provides for a Constitutional Services Officer to be present for all committee meetings identified in 2.5 above, for which agendas and minutes will be circulated by the Clerk. For 2017/18 the cost to Nottinghamshire and City of Nottingham Fire and Rescue Authority for these services will be £40,000 plus VAT. Any additional services and printing costs will be recharged separately.

- 3.2 An independent remuneration panel established the allowances to be paid to Fire and Rescue Authority Members and this also provided for these to be up rated annually in accordance with Local Government pay awards. The payment of Members' Allowances under the Scheme was re-approved by the Authority at its meeting on 24 February 2017. A further independent remuneration panel has recently concluded its review of the allowances scheme and its report will be brought forward in the very near future to the Policy and Strategy Committee.

4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS

There are no human resources or learning and development implications arising from this report other than those that relate to member development and training.

5. EQUALITY IMPACT ASSESSMENT

There are no specific equality issues arising from this report.

6. CRIME AND DISORDER IMPLICATIONS

There are no crime and disorder implications arising from this report.

7. RISK MANAGEMENT IMPLICATIONS

Failure to agree committee membership and to set dates and times for meetings may lead to a failure of the governance arrangements.

8. RECOMMENDATIONS

It is recommended that:-

- 8.1 appointments to the Fire and Rescue Authority is noted;
- 8.2 the committee structure be approved;
- 8.3 appointments to committees and appointments of committee chairs be made and dates of meetings be approved;
- 8.4 appointments be made to the Strategic Equalities Board;

- 8.5 Councillor Fielding be appointed as the Fire Authority member on the Local Firefighter Pension Board and ACFO Parkin be reappointed as the Principal Officer representative on the Board.
- 8.6 an appointment be made to the vacant councillor director role at Nottingham Fire Safety Limited.

9. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)

None.

**Malcolm R Townroe, Solicitor
CLERK AND MONITORING OFFICER TO THE AUTHORITY**